



# **SURREY COUNTY COUNCIL**

## **FORWARD PLAN**

**DECEMBER 2009 - MARCH 2010**

Surrey County Council's Forward Plan sets out the key decisions that the Cabinet or the individual Cabinet Member will be taking over the next four months. This summary identifies those items which have been added, moved or postponed since the Plan was published a month ago.

<b>1 December 2009 (Cabinet)</b>	
Budget Planning 2010/11 to 2013/14	New item
Extension of the Joint Venture Contract for School Support Services	New item
IMT Data Centre Provision	New item
<b>9 December 2009 (Cabinet Member)</b>	
Targeted Capital Fund: School Kitchens	Deferred from 11/11/09
Corporate Management Select Committee's Procurement Task Group report	New item
Corporate Management Select Committee's Sickness Absence Review	New item
<b>5 January 2010 (Cabinet )</b>	
Future Arrangement for Property Managed Services	New item
Consultation paper on the draft replacement London plan	New item
Merstham Community Facility	New item
Encroachment Strategy	Deferred from 01/12/09
Building Schools for the Future – Surrey's statement of Readiness to Deliver	Deferred from 01/12/09
Progress report on the programme to develop Children's Centres in Surrey	New item
<b>2 February 2010 (Cabinet)</b>	
Revised Scheme of Delegation	Deferred from 01/12/09
<b>2 March 2010 (Cabinet)</b>	
Admissions Criteria for Community and Voluntary Controlled Schools for September 2011	New item
<b>Postponed / withdrawn items</b>	
Special Educational Needs Strategic Plan 2009 - 2013	postponed

Title	Key Issue/Decision	Decision Maker	Date of decision	Consultation Arrangements/ Programme	Documents submitted to decision maker	Contact Officer
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**Month: December**

Proposed Coordinated Scheme for in-year (casual) Admissions	To agree to consult on the proposed coordinated scheme. This scheme is a new requirement of the 2009 School Admissions Code of Practice	Cabinet	01/12/09	Neighbouring Local Authorities, Diocesan Boards, Admissions Forum, Surrey Schools, Transport Coordination Centre	Report	Anne Macavoy 01483 517689 <i>Peter Martin, Cabinet Member for Children and Learning</i>
Leading the Way – Quarter 2 business report	To review the Council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	01/12/09	CLT	Report plus 1 page corporate report card and short annexes for the Strategic Risk Register and key financial information	Tim Yarnell 020 8541 7047 <i>David Hodge, Deputy Leader</i>

- NB (i) Representations in respect of any of these decisions should be made to the lead/contact officer  
(ii) For alternative ways of making representations on any of these decisions either contact Anne Gowing on 0208 541 9938 or view the website: [www.surreycc.gov.uk](http://www.surreycc.gov.uk)

**Items in bold are those which have been added since the publication of the previous plan or where their date of submission to the Cabinet has been changed.**

**SURREY COUNTY COUNCIL**  
**FORWARD PLAN OF KEY DECISIONS DECEMBER 2009 – MARCH 2010**

**2009**

Draft Corporate Strategy 2010 - 2014	To review and give feedback on the draft Corporate Strategy 2010 - 2014	Cabinet	01/12/09	CLT / Select Committees	Report	Chris White / George Rattray  020 8541 7321 / 7926  <i>David Hodge, Deputy Leader</i>
<b>Budget Planning 2010/11 to 2013/14</b>	<b>To consider the budget prospects for the financial years 2010/11 to 2013/14 in the light of the Directorate Plans</b>  <b>To confirm or amend the current budget planning assumptions and decide what further action is required by officers and select committees prior to setting the council budget in February 2010</b>	Cabinet	01/12/09		Report	<b>Kevin Kilburn</b>  <b>020 8541 9207</b>  <i>David Hodge, Deputy Leader</i>

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**2009**

<p><b>IMT Data Centre Provision</b></p>	<p>To approve proposals for IMT to seek alternative options to reduce cost, increase resilience, capacity and energy efficiencies for its Data Centre provision</p>	<p>Cabinet</p>	<p>01/12/09</p>		<p>Report</p>	<p><b>Paul Brocklehurst / Paul Jennings</b>   <b>020 8541 7210 / 9986</b>   <i>Tim Hall, Cabinet Member for Corporate Services</i></p>
<p><b>Extension of the Joint Venture Contract for School Support Services</b></p>	<p>To consider an extension of the School Support contract with VT FourS  Part 2</p>	<p>Cabinet</p>	<p>01/12/09</p>		<p>Report</p>	<p><b>Nick Wilson</b>   <b>020 8541 9911</b>   <i>Peter Martin, Cabinet Member for Children and Learning</i></p>

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**2009**

<p>Surrey Fire and Rescue Service Property Improvement (Public Safety Plan 2008 – 2011)</p>	<p>To decide the best option for the delivery of the Public Safety Plan and resulting consultation actions  Part 2</p>	<p>Cabinet</p>	<p>01/12/09</p>	<p>CLT, Local Committees, Safer and Stronger Communities Select Committee (20/11/09)</p>	<p>Report</p>	<p>Liz Mills  01737 224063  <i>Kay Hammond, Cabinet Member for Community Safety / Tim Hall, Cabinet Member for Corporate Services</i></p>
<p>Property Transactions</p>	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2</p>	<p>Cabinet</p>	<p>01/12/09</p>	<p>Local Members</p>	<p>Report</p>	<p>Steve Evans  020 8541 9327  <i>Tim Hall, Cabinet Member for Corporate Services</i></p>
<p>Budget Report</p>	<p>To approve the revenue budget virements  To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.</p>	<p>Relevant Cabinet Member</p>	<p>09/12/09</p>		<p>Report</p>	<p>Kevin Kilburn / Verity Royle  020 8541 9207 / 9225  <i>Relevant Cabinet Member in consultation with David Hodge, Deputy Leader</i></p>

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**2009**

<p><b>Targeted Capital Fund: School Kitchens</b></p>	<p><b>To note the scope of the programme to deliver improvements in school kitchens and to approve the release of funding</b></p>	<p><b>Cabinet Member for Corporate Services</b></p>	<p><b>09/12/09 (from 11/11/09)</b></p>		<p><b>Report</b></p>	<p><b>Maria Higgs</b> <b>020 8541 7928</b></p> <p><i>Tim Hall, Cabinet Member for Corporate Services (in consultation with Peter Martin, Cabinet Member for Children and Learning)</i></p>
<p><b>Corporate Management Select Committee's Procurement Task Group report</b></p>	<p><b>To consider the recommendations of the Member task group examining the Council's procurement process</b></p>	<p><b>Cabinet Member for Corporate Services</b></p>	<p><b>09/12/09</b></p>	<p><b>Corporate Management Select Committee</b></p>	<p><b>Report</b></p>	<p><b>Sam Meyer</b> <b>020 8541 7030</b></p> <p><i>Tim Hall, Cabinet Member for Corporate Services</i></p>

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**2009**

<p><b>Sickness Absence Review</b></p>	<p><b>To consider the recommendations of the Member task group examining sickness absence across the Council</b></p>	<p><b>Cabinet Member for Corporate Services</b></p>	<p><b>09/12/09</b></p>	<p><b>Corporate Management Select Committee</b></p>	<p><b>Report</b></p>	<p><b>Michelle Grieve</b>   <b>020 8541 9126</b>   <i>Tim Hall, Cabinet Member for Corporate Services</i></p>
<p>Property Transactions</p>	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2</p>	<p>Cabinet Member for Corporate Services</p>	<p>09/12/09</p>	<p>Local Members</p>	<p>Report</p>	<p>Steve Evans   020 8541 9327   <i>Tim Hall, Cabinet Member for Corporate Services</i></p>



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**2009**

**Month: January**

<p>Results of Comprehensive Area Assessment 2008/09, the outcome of the 2009 Annual Performance Assessment for Adult Social Care Services and the OFSTED assessment of Children's Services 2009</p>	<p>To note the results as published by the Audit Commission, of the Comprehensive Area Assessment for Surrey, and to advise Members of the outcome of the 2009 Annual Performance Assessment (APA) of the Adult Social Care Services and the OFSTED assessment of Children's Services 2009</p> <p>It is a regulatory requirement that the APA letter is presented to the Cabinet at a public meeting</p>	<p>Cabinet</p>	<p>05/01/10</p>	<p>CLT</p>	<p>Report from Audit Commission with covering note / Outcome of APA</p>	<p>Justin Newman / Caroline Farrar / Simon Laker</p> <p>020 8541 8750 / 9690 / 9904</p> <p><i>David Hodge, Deputy Leader / Michael Gosling, Cabinet Member for Adult Social Care, Peter Martin, Cabinet Member for Children and Learning</i></p>
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**SURREY COUNTY COUNCIL**  
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**2009**

<p><b>Progress report on the programme to develop Children's centres in Surrey</b></p>	<p><b>To note the progress report on the development of the Children's Centre programme</b></p> <p><b>To note the action taken to develop a sufficient number of centres to ensure that all children and families can access services</b></p> <p><b>To note the current financial and management risks facing the council</b></p> <p><b>To note the current arrangements that are in place across the directorates in the County Council to monitor and manage these risks</b></p>	<p>Cabinet</p>	<p>05/01/10</p>		<p>Report</p>	<p><b>Phil Osborne</b></p> <p><b>01372 833861</b></p> <p><i><b>Peter Martin, Cabinet Member for Children and Learning</b></i></p>
<p><b>Consultation paper on the draft replacement London Plan</b></p>	<p><b>To approve the response to the consultation paper on the draft replacement London Plan</b></p>	<p>Cabinet</p>	<p>05/01/10</p>	<p><b>Environment and Economy Select Committee /Transportation Select Committee</b></p>	<p>Report</p>	<p><b>Damian Testa / Fiona Cullen</b></p> <p><b>020 8541 7068 / 8569</b></p> <p><i><b>Lynne Hack, Cabinet Member for Environment</b></i></p>

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**2009**

<p><b>Building Schools for the Future: Surrey's Statement of Readiness to Deliver</b></p>	<p>To approve the Readiness to Deliver submission, to be submitted to Partnership for Schools as a necessary step to commencing the Building Schools for the Future programme in Surrey</p>	<p>Cabinet</p>	<p>05/01/10 (from 01/12/09)</p>	<p>CLT, Local Members, Schools and Learning Select Committee</p>	<p>Secondary School Organisation Proposals for Spelthorne</p>	<p>Gordon Shirreff 020 8541 9321 <i>Peter Martin, Cabinet Member for Children and Learning</i></p>
<p><b>Encroachment Strategy: Pilot Parking Enforcement Scheme and Policy Revision</b></p>	<p>To approve a pilot study for a parking enforcement scheme. To approve a revised encroachment policy</p>	<p>Cabinet</p>	<p>05/01/10 (from 01/12/09 03/11/09)</p>	<p>Environment and Economy Select Committee (24/09/09)</p>	<p>Report</p>	<p>Andrew Prior 020 8541 9873 <i>Lynne Hack, Cabinet Member for Environment</i></p>
<p><b>Merstham Community Facility</b></p>	<p>To agree, in principle, to develop a new Community Facility with other partners in Merstham</p>	<p>Cabinet</p>	<p>05/01/10</p>		<p>Report</p>	<p>Rhian Boast 020 8541 8931 <i>Denise Saliagopoulos, Cabinet Member for Community Services and the 2012 Games</i></p>

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**2009**

SE Regional Fire Service Contract for Respiratory Protective Equipment	To approve the preferred supplier to provide and maintain Respiratory Protective Equipment for SE region  Part 2	Cabinet	05/01/10		Report	Mark Borland  020 8541 7028  <i>Kay Hammond, Cabinet Member for Community Safety</i>
<b>Future Arrangement for Property Managed Services</b>	<b>To decide on the future arrangement for Property Managed Services, which includes maintenance management and delivery, as well as general estate management</b>  Part 2	Cabinet	05/01/10	<b>Corporate Management Select Committee</b>	Report	<b>Shajahan Choudhery</b>  020 8541 7934  <i>Tim Hall, Cabinet Member for Corporate Services</i>
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	05/01/10	Local Members	Report	Steve Evans  020 8541 9327  <i>Tim Hall, Cabinet Member for Corporate Services</i>

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**2009**

Budget Report	To approve the revenue budget virements  To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	13/01/10		Report	Kevin Kilburn / Verity Royle  020 8541 9207 / 9225  <i>Relevant Cabinet Member in consultation with David Hodge, Deputy Leader</i>
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	13/01/10	Local Members	Report	Steve Evans  020 8541 9327  <i>Tim Hall, Cabinet Member for Corporate Services</i>

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**2009**

**Month: February**

Budget 2010 /2011	To recommend a Budget and Council Tax precept for approval by Council	Cabinet  (County Council 09/02/10)	02/02/10	CLT, Select Committees	Report	Kevin Kilburn  020 8541 9207  <i>David Hodge, Deputy Leader</i>
Corporate Strategy 2010 - 2014	To finalise the Corporate Strategy 2010 – 2014 and recommend its approval to Council	Cabinet  (County Council 09/02/10)	02/02/10	CLT, Select Committees	Report	Chris White / George Rattray  020 8541 7321 / 7926  <i>David Hodge, Deputy Leader</i>
<b>Revised Scheme of Delegation</b>	<b>To approve the revised Scheme of Delegation, which has been updated to reflect the recent changes in Council structure</b>	<b>Cabinet  (County Council 09/02/10)</b>	<b>02/02/10 (from 01/12/09)</b>		<b>Report</b>	<b>Sarah Baker  020 8541 7122  <i>Andrew Povey, Leader of the Council</i></b>

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**2009**

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Budget Report	To approve the revenue budget virements  To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	10/02/10		Report	Kevin Kilburn / Verity Royle  020 8541 9207 / 9225  <i>Relevant Cabinet Member in consultation with David Hodge, Deputy Leader</i>
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	10/02/10	Local Members	Report	Steve Evans  020 8541 9327  <i>Tim Hall, Cabinet Member for Corporate Services</i>

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**2009**

**Month: March**

<p><b>Admissions Criteria for Community and Voluntary Controlled Schools for September 2011</b></p>	<p><b>To consider the response to the consultation on proposed changes to Surrey's Admissions arrangements for September 2011 and to determine, if any, changes to Surrey's Admission Policy</b></p>	<p><b>Cabinet</b></p>	<p><b>02/03/10</b></p>	<p><b>Schools and Learning Select Committee (24/02/10)</b></p>	<p><b>Report</b></p>	<p><b>Anne Macavoy</b> <b>01483 517689</b> <i>Peter Martin, Cabinet Member for Children and Learning</i></p>
<p>Property Transactions</p>	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2</p>	<p>Cabinet</p>	<p>02/03/10</p>	<p>Local Members</p>	<p>Report</p>	<p>Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for Corporate Services</i></p>
<p>Budget Report</p>	<p>To approve the revenue budget virements  To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.</p>	<p>Relevant Cabinet Member</p>	<p>10/03/10</p>		<p>Report</p>	<p>Kevin Kilburn / Verity Royle  020 8541 9207 / 9225  <i>Relevant Cabinet Member in consultation with David Hodge, Deputy Leader</i></p>



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**2009**

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	10/03/10	Local Members	Report	Steve Evans 020 8541 9327 <i>Tim Hall, Cabinet Member for Corporate Services</i>
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**CABINET 2009/2010**

<b>Name</b>	<b>Portfolio</b>
<b>Dr Andrew Povey</b>	<b>LEADER</b>
<b>Mr David Hodge</b>	<b>DEPUTY LEADER</b>
<b>Mrs Mary Angell</b>	<b>CHILDREN AND FAMILIES</b>
<b>Mr Michael Gosling</b>	<b>ADULT SOCIAL CARE</b>
<b>Dr Lynne Hack</b>	<b>ENVIRONMENT</b>
<b>Mr Tim Hall</b>	<b>CORPORATE SERVICES</b>
<b>Mrs Kay Hammond</b>	<b>COMMUNITY SAFETY</b>
<b>Mr Ian Lake</b>	<b>TRANSPORT</b>
<b>Mr Peter Martin</b>	<b>CHILDREN AND LEARNING</b>
<b>Mrs Denise Saliagopoulos</b>	<b>COMMUNITY SERVICES AND THE 2012 GAMES</b>